

A Bright Beginning Society

Annual General Meeting Minutes – March 29, 2023

Location: Daycare Centre

Call to Order: 1835hrs

Attendees

Aaron Perkins	Jessica Gauthier	Bailee Neighbour
Marietta Stephen	Danica Demers	Jessica Randell
Denise Morgan	Caitlyn Dickson	Amy Cochrane
Amber Anderson	Carolyn Porter	Mars Agyapas
Nathan Gebel	Jacinna Taylor	Danica Demers

Adoption of the Agenda: Agenda adopted by all.

Acceptance of minutes from February 7, 2023 – Accepted by all.

Correspondence

- None to report

Treasurer's Report

- Auditor's review – in 2022, the daycare earned \$41, 073. Currently the daycare is holding \$198, 337.96 in the savings account. According to the draft budget, the daycare will be short but amount accounted for through the savings. Final budget should be available within the coming weeks.
- Casino account with CIBC – Marsha needs to be removed from the account. Jessica Gauthier, Marietta, and Denise are signers on the account; if any changes to be made, all need to be present to sign at the bank. CIBC would like to offer the daycare a debit card in order to allow online banking and e-statements.

Fundraising Report

- Have mainly been using funds collected from bottles being dropped off.
- Marietta interested in doing a 50/50 draw through the daycare in future.
- Caitlyn brought up possibility of fundraising through Mabel's Labels.

Maintenance and Renovations

- Daycare is being asked to vacate the portable for school division to use at another school. Motion made by Jessica for seacan to be purchased at \$10,637.55 by daycare for storage, seconded by Danica Demers, accepted by all.
- Volunteers needed to move contents of portable into seacan – dates to be decided upon yet. Discussed possibility of having childcare available for parents during the move, or doing the move on weekday afternoons when childcare already available.

Director Day-to-Day

- June 30-July 7 daycare will be closed for cleaning and maintenance. The kitchen will be closed the week after for cleaning. All contents of classrooms need to be moved into the hallway for inspection and floor cleaning, will need volunteers to help with moving classroom items out and then in again a few days later.
- Disability and employee group benefits – personnel policy now includes that daycare will pay for 2 months before the educator must pay the daycare's portion in addition to their own portion.
- Staffing changes – a new cook has been hired and is working out well and she will be taking her level 1 certification to be able to help out in classroom. One staff has been on medical leave and will be back mid-April. Two staff have given notice in Tumbling Tots room and one in Baby Bugs. One staff in Baby Bugs will be going on medical leave for a month.
- The board heard each room's highlights and challenges for the year, previously prepared by the educators.
- Marietta will be retiring at the end of May but will be readily available to sub in the kitchen starting about mid-August.
- Leadership team development – will be comprised of Denise, Mars, Brandy, Leanne, and Marietta (to continue to support operations and may begin a special project in the fall) in various leadership roles within the daycare.

Daycare Board Operations

- The daycare received a parent complaint in March but will discuss further at next board meeting. The matter was taken to the RCMP who then referred to licensing. The licensing report is available already.
- The board voted for 2023-2024 board positions below:
 - Chair: Aaron Perkins
 - Co-Chair: Caitlyn Dickson
 - Secretary: Jessica Gauthier
 - Treasurer: Danica Demers

- Members-at-large: Amy Cochrane, Amber Anderson, Bailey Neighbour, Jacinna Taylor.

Next Meeting Time: Wednesday April 26th at 5:30pm at the daycare

Meeting Adjourned at: 2001hrs